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VT Tchrs Mail

TO B.S.U. Executive Committee

c.c: Ron Smith
Susan Griswald
John Spencer ✓
Tom McNeill
Debbie Thomas
John Conron

FROM Arnold McKinney

Inter-Office Memo

MIDDLEBURY COLLEGE
MIDDLEBURY, VERMONT

SUBJECT Cultural Center

DATE May 2, 1975

The attached sheets provide information on the Black Cultural Center and how it will relate to the general college community. These plans were agreed upon last term by the Black Student Union and by the College.

Summary of Main Points:

1. The College has allocated $2882.00 to assist in achieving the educational goals of the Center. These funds have been allocated for the academic year 1975-76. The budget is attached. (page 3)

2. Professors Griswold, Smith, and Spencer have been appointed and accepted positions on the Cultural Center Advisory Board. The B.S.U. members and the Student Forum Representative have not been appointed. I have been appointed as the board's administrator. (page 2)

3. Professors Smith and Conron have been granted $5015.00 from the Educational Venture Fund to assist in the establishment of a library on the Harlem Renaissance to be housed in the Cultural Center. In addition to the library, funds are to expended on two faculty seminars. Description of the seminars and the budget are attached. This is a one time venture and there is absolutely no chance for continued funding from this source. (Pages 4&5)

4. The Educational Venture Fund is a separate entity but it will relate to the Advisory Board. The two bodies are separate and can act independently. Ron Smith and I are involved with both the Venture Fund program and the Advisory Board and I can assure you that there will be a great deal of working together.

Cultural Center Proposal

The main concept of this proposal is to use the Cultural Center to distribute information and present programs on the Black experience for the College and the general community.

The major points of the proposal are as follows:

1. The establishment of an advisory board to formulate and guide policy for the Center. The board might consist of three faculty members, four members of B.S.U., and a member of the Student Forum.

2. Appointment of an Administrator for the Center by the President of the College. The function of the Administrator would be to direct the implementation of the Center's program and to administer the Center's budget. The Administrator and the College librarian would serve as ex officio members of the advisory board.

3. Use of Coltrane Lounge and the seminar room for classroom space. The classes held in these rooms would have to be approved by the advisory board. I would imagine that it would be appropriate to have only classes that deal with the Black experience held here.

4. That the College allocate funds each year to partially finance the Center's operation. This would help to cover the on-going expenses of the Library and the Artifacts Room. This assumes that the initial expense of the Library is being met by other sources.

5. Up-keep and maintenance would be budgeted in the same manner as other academic buildings.

6. Speakers normally would be funded through student channels (M.C.A.B. and the Student Forum).

7. Directives of the advisory board would be subject to veto if two-thirds of the membership of B.S.U. so voted.

I have attached a proposed budget for the Academic Year 1975-76.

11/15/74

BLACK CULTURAL CENTER

BUDGET

Educational Material Books microfiche	$300.00
Photographs	60.00
Records	60.00
Films	125.00
Art Exhibits (2)	600.00
Speakers	500.00
Work-study Employee	700.00
Supplies	75.00
Printing	150.00
Mailing	50.00
Sub-total	$2620.00
10% Contigency Fund	262.00
TOTAL	2882.00

Notes:

1. Work-study employee must be a financial aid student.
2. This budget does not include a major repair job that probably should be done on the lavatory. Buildings and Grounds is working on a job description and cost figure.

FACULTY SEMINARS

Seminars limited to faculty and senior majors from departments directly involved with the material being covered. A selective bibliography would be solicited in advance from the seminar leaders. Participants might be asked to submit in advance questions which they would like to see addressed during the seminars. These seminars would be conducted by two invited guests with a member of the Middlebury College faculty serving as moderator. It would enhance the proceedings if the guests have differing points of view on the subject.

Spring Term Seminar: "The Teaching of Afro-American Literature" & History

Departments Involved:
American Literature
American Studies Program
English Department
Drama Department
History Department

Fall Term Seminar: "African Influence on the Arts of the United States"

Bob Thompson

Departments Involved:
Art
Music
American Studies
Drama Department

In order to keep the number of participants at a reasonable level, participation in the seminars should be by invitation only. Professors not invited could request permission to attend. Permission would be granted within the scope of a predetermined limit.

Arrangements should also be made for the general community to have access to the guests. This could be through an open speech or in the case of the second seminar a slide presentation might be very appropriate.

The seminars would be taped and transcribed for limited publication.

EDUCATIONAL VENTURE FUND

Educational Material	$2000.00
Books	
Manuscripts	
Microfiche	
Audio-Visual Material	
cassette tape recorder	50.00
blank tape	50.00
record player	75.00
records	150.00
photographs	80.00
microfiche readers (2)	200.00
Supplies	
stationary	40.00
postage	60.00
miscellaneous	60.00
Faculty Seminars	2000.00
Publications (Secretarial Office)	150.00
Miscellaneous	100.00
Total	$5015.00